

NOTARIES' SOCIETY OF SOUTH AUSTRALIA INC.

2027

Notarial Practice Courses

Foundations of Notarial Practice Course

Notarial Practice Refresher Course

August / September 2027















Best Practice for Notaries

Notaries are specialised lawyers with expertise in the preparation of documents and the conduct of transactions usable in a globally interconnected world. Whether in commercial law, family law, wills and estates, or international trade, there is increasing demand for lawyers capable of servicing clients and their cross-border needs.

Notaries act as bridges between Australian and foreign legal systems, covering property transactions, international business, family law, wills and estates, visas, as well as powers of attorney and other documents for use abroad. Qualifying as notaries can add value and services as well as attract new clients to any legal practice.

The international status accorded notarial work requires notaries to perform services to the highest quality and standard. Notaries act as both facilitators and gatekeepers in verifying identity, capacity, authority, and transactions — and there are no do-overs.

Since 2021, the **Foundations of Notarial Practice Course** of the **Notaries' Society of South Australia** is the only approved South Australian qualification for admission as a notary public under the Notaries Public Act 2016.

The curriculum of the 4-day **Foundations Course** covers all prescribed subjects for notaries in **England and Wales**, equipping aspiring notaries for practice in South Australia.

The 2-day **Notarial Practice Refresher Course** is designed for practising notaries to refine, improve, and update their skills and practices. It is adapted specially for notaries practising in **South Australia** and the **Northern Territory**.

Foundations of Notarial Practice Course

Day 1 – Friday, 19 August 2027*
Civil Law Systems

- Evolution of the European and Civil Law Notariat
- Modern Civil Law Systems and the Role of Writing
- Civil Law Principles of Property, Obligations, Family, Agency, Commerce, and Succession
- Roman Law and Civil Law in Australian and English Common Law
- Proof of Foreign Law in Australian Courts

Day 2 – Saturday, 20 August 2027*
Private International Law

- Common Law Principles of Private International Law
- Meaning and Use of Domicile, Nationality, and Residence as Connecting Factors
- Choice of Law Rules on Contracts, Obligations, Property, and Estates
- Evidence in Foreign Courts
- Recognition and Enforcement of Foreign Judgments

* dates subject to confirmation

Day 3 – Friday, 17 September 2027*
Notarial Principles

- Authentic Acts and Private Acts
- Personal Identity and Capacity
- Corporate Identity and Capacity
- Execution of Documents
- Foreign Language Documents
- Powers of Attorney
- Protests

Day 4 – Saturday, 18 September 2027*
Notarial Best Practice

- Document Security
- Legalisation of Notarial Acts
- Fraud Prevention
- Record Keeping and Protocols
- Admission of Notaries
- Regulation of Notarial Practice
- Professional Standards, Ethics, and Discipline
- Q. & A.

Assessment for the Course involves a **Practical Assessment** on document security that takes place on Day 4 and a **Written Assessment** by way of an assignment with short-answer questions and a drafting exercise to be completed over 3 weeks.

Notarial Practice Refresher Course

Day 1 – Friday, 17 September 2027*
Notarial Principles

- Authentic Acts and Private Acts
- Personal Identity and Capacity
- Corporate Identity and Capacity
- Execution of Documents
- Powers of Attorney
- Protests

* dates subject to confirmation

Day 2 – Saturday, 18 September 2027*
Notarial Best Practice

- Document Security
- Legalisation of Notarial Acts
- Fraud Prevention
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- Regulation of Notarial Practice
- Professional Standards, Ethics, and Discipline
- Q. & A.

The Courses are convened **in-person** only in **Adelaide**.

The **instructors** for the Courses are senior academics and notaries with decades of teaching and notarial practice experience.

Candidates for each Course are provided with **course materials, readings, examples,** and **precedents**. Candidates for the Foundations Course are also provided with a **textbook**, which may be purchased separately for candidates of the Refresher Course.

Registration will open in April 2027 when **dates, venue,** and **fees** will be confirmed. Places are **limited** in each of the Courses.

NOTARIES' SOCIETY OF SOUTH AUSTRALIA INC.

For further information and/or expressions of interest, please contact:

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